



TOWN OF WEARE
PLANNING BOARD
ZONING BOARD OF ADJUSTMENT
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Naomi L. Bolton
Land Use Coordinator

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Monday
thru
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8 AM – 4:30 PM

**CIP SUBCOMMITTEE
MINUTES
OCTOBER 19, 2006
(Approved as written 11/7/08)**

PRESENT: Paul Morin; Heleen Kurk; Paul Marsh; Monte Brown; Richard Butt; Jon Dowst; Naomi L. Bolton, Land Use Coordinator

The meeting was called to order at 6:30 PM.

I. Cable TV – Paul Hague:

Paul Hague from the Cable Commission met with the committee. Paul Morin gave an overview of what the CIP is. Mr. Hague indicated that they can't look to the future until such time they get what they have for equipment up and running. They are in need of test equipment in the area of approximately \$10,000. The subcommittee urged Mr. Hague to make a list of the immediate needs and get it back to the subcommittee no later than two weeks from today. Mr. Hague stated that he would do that.

II. Library – Christine Hague and Lynn Hanna:

Christine Hague, Librarian and Lynn Hanna, one of the trustees met with the subcommittee. They have two different proposals. The first was the window/door replacement. In 2006 a warrant article was passed for \$5,000, which is a start but they are looking for \$25,000 to complete the project. The subcommittee felt that these funds for the windows should come out of the Government Building and Maintenance Fund. The second request was for \$15,675 for a needs assessment for a professional to work with the community and the Library trustees to come up with a plan for the future.

III. Police Department – Chief Greg Begin:

Greg Begin, Police Chief was present to discuss the Police Department's requests. The first item discussed was the request for ICM computer software. The current software that is utilized is out dated and not user friendly and at times it is difficult to retrieve data or statistics. Utilizing this software to include the laptop package, will allow the officers to complete reports out on the street, instead of having to come to the station for report writing. They will also be able to retrieve information in the system that is currently only available when someone is in the office to check the computer system. Many towns state wide have switched to this software. It will be a step toward interoperability state wide. Due to the ability of the officers to complete reports on the street it will be equivalent to

adding one officer to the compliment we have. The request is for \$66,900. The next request was the cruiser fleet maintenance/replacement. Chief Begin stated that in order to keep the public and our officers safe, we need to replace on a regular basis the cruisers and some of the outdated equipment on an annual basis. Continued rotation of cruisers is essential to keeping the fleet in good working order and repair costs down. The cruisers being rotated off line can be disseminated to other Town departments for continued use. The request is for \$65,000. The third request was for manpower. The subcommittee stated that manpower doesn't fit into the CIP plan. Chief Begin will see how the Board of Selectmen would like to handle this.

IV. Conservation Commission – Andy Fulton, Chairman:

Andy Fulton was present for the Conservation Commission. Chairman Paul Morin gave Mr. Fulton the overview of the CIP. Mr. Fulton stated that currently they are looking at the installation of a check dam at Abijah Bridge as part of the bridge replacement. The only other item Mr. Fulton could see might be the Natural Resource Inventory. Mr. Fulton will bring this information back to the Conservation Commission and get it back to Naomi in two weeks.

V. Public Works Department – Carl Knapp:

Carl Knapp was present. The first topic to discuss was the radio communication. The current radio system is very outdated. He is having a proposal put together for new equipment for this upcoming year. He would like to get this equipment and then pursue an avenue for all three (Highway, Fire and Police) to be together. The second discussion topic was the current Highway Department garage. This is going to have to be replaced in the near distant future. Mr. Knapp just wanted to mention this so the subcommittee is not completely surprised when it has to happen. There was no dollar amount at this point. The next was the Gasboy Maintenance System. This is not maintenance. The subcommittee felt this was more along the line of a budget item and not CIP. The next to be discussed was the idea of a fence around the Transfer Station in an effort to keep the trash from blowing around the property. The next item discussed was if road reconstruction should be a CIP item or not. The subcommittee for this year is going to let it stand alone on the warrant article. The last item was the transfer station special revenue fund to have all the revenue generated by paid for items support the trucking expenses. Mr. Knapp is still looking at it with Town Counsel.

VI. Board of Selectmen:

The subcommittee felt that the Government Building and Maintenance Fund needs to be looked at a little closer to see how it was set up and to try to find what the purpose was behind setting it up. The subcommittee felt that the Town Hall roof and furnace would fall under this CRF, but an upgrade to the Town Hall would not.

The next committee meeting will be December 7, 2006 to narrow down the list and be able to send it to the Board of Selectmen.

The meeting was adjourned at 9:30 PM.

Respectfully submitted,

Naomi L. Bolton
Land Use Coordinator